

College Campus Tours, Inc.

225 15th St

Seal Beach, CA 90740

(562) 858.5277 • Fax (562) 668.5311

collegecampustours@socal.rr.com

www.collegecampustours.com

Student Application Process – The following must be returned to College Campus Tours, Inc.

1. Deposit of \$ _____ due by _____
2. Application – Parts A and B
3. Signed Agreement
4. Medical Consent Form

Final Payment is Due _____

Student Application – Part A

PART I – Specify tour choice _____

PART II – To be completed by applicant. Please print or type.

1. Last Name _____ First Name _____ Sex _____

Address _____ City _____ State _____ Zip _____

Phone () _____

Cell Phone () _____

Email _____

Age _____ Date of Birth _____

2. Name of School _____ Present Class SR JR SO FR

Address _____

Name of Counselor (if any) _____

3. Please advise us of any personal problems that may be relevant to your taking this tour, including allergies, medications and special diet. (Answers will be kept confidential)

4. Signature of Applicant _____ Date _____

PART III – To be completed by parent or guardian.

Name _____ Phone () _____ () _____
Home Work

Address _____

Person to contact in an emergency if unable to reach parent or guardian.

Name _____ Phone () _____ () _____
Home Work

PART IV – Payment – Checks should be made payable to College Campus Tours, Inc.

Total Fee _____

Less deposit _____

Balance due _____

I certify that I am the parent or legal guardian of the applicant.

Signature of Parent or Guardian _____ Date _____

Student Application – Part B

The following information will assist us in designing the tour and the workshop.

1. Circle which types of colleges appeal to you. If undecided, check here _____

Large or small campus?

Urban or suburban location?

Co-ed or single sex?

Close to or far from home?

Small town or rural location?

Other _____

2. Do you have a specific career interest or major planned? (Most students do not)

If yes, list here _____

3. Where are you in your college search? Check items that apply to you.

___ Beginning to gather information

___ Grade point average is _____ (optional)

___ Have seen college counselor

___ Have sent for information

___ Undecided how to narrow choices

___ Have taken ___ PSAT ___ ACT ___ SAT

___ Have received results of PSAT, ACT, SAT

Scores (optional) _____

4. Who is currently your main source of information about colleges (circle choices).

Parent

Teacher

Friend

Relative

Adult Friend

Private Educational Counselor (name)(optional) _____

Counselor (name) (optional) _____ Other _____

5. What have you enjoyed the most and the least in high school?

6. What are some of your interests, hobbies and activities?

7. List any extra-curricular activities you plan to pursue in college (athletics, drama, music, computer groups, etc.).

8. From the itinerary, list the colleges that interest you the most.

1. _____ 2. _____ 3. _____

4. _____ 5. _____ 6. _____

7. _____ 8. _____ 9. _____

9. If it is possible to arrange, would you like to stay overnight in a college dormitory while on the tour? Yes ___ No ___

10. Comments (attach additional paper if more space is needed).

AGREEMENT
[IMPORTANT: READ ENTIRE DOCUMENT CAREFULLY BEFORE SIGNING]

I, _____, have applied to participate in a college campus tour program sponsored by College Campus Tours, Inc. (CCT). I agree to all of the following terms, conditions, and understandings, which shall be binding upon me and upon CCT:

1. CCT, as the principal, shall be responsible for making arrangements for all travel services, accommodations, events, activities, Orientation Workshop materials, and guidebooks which are included in my tour program, CCT cannot be responsible, however, for such occurrences as an airline's failure to honor a confirmed reservation or to provide the transportation it has contracted to perform. I release CCT (and its employees and agents) from any claims arising from the failure of any airline, ground transportation company, hotel, restaurant, or other supplier of tour services, arrangements, or accommodations, to perform as set forth in any tour literature, except where there has been actual negligence on the part of CCT (or its employees or agents).

2. I acknowledge that CCT cannot be responsible to me for events beyond its control, such as (without limitation) strikes, war, delays, weather, acts of God, terrorism, or governmental restrictions; or for the actions or omissions of any persons or entities outside its control, such as (without limitation) airlines, surface transportation companies, hotels, restaurants, and other suppliers of tour services, arrangements, or accommodations. I release CCT (and its employees and agents) from any claims arising from such events, actions, or omissions. If I wish to obtain travel insurance, baggage protection insurance, or other insurance coverage, it is my responsibility to do so.

3. I understand that unanticipated events or circumstances may make it necessary for CCT to revise the itinerary for my tour program, including the cancellation of visits to one or more cities or college campuses. If such events or circumstances arise, I agree to abide by CCT's judgment and decision. I release CCT (and its agents and employees) from any claims arising from the cancellation of my visit to any city or college campus.

4. I agree to abide by the final itinerary established by CCT for my tour program. I will not depart from CCT's established itinerary at any time, either on my own or with any other tour participants, unless I submit a signed Tour Variation Form to CCT and such Tour Variation Form is approved by CCT prior to departure. If I submit a Tour Variation Form and it is approved by CCT, I agree to honor its terms and conditions and to follow the travel plans which it specifies. The approved Tour Variation Form shall also become a part of this agreement, whether or not it is physically attached.

5. CCT cannot be responsible for my well-being during the time I am traveling from my home to the point of departure for my tour, or at any time during my tour when I am absent from CCT-supervised activities. If I depart from CCT's established itinerary at any time during my tour (whether or not I have first submitted a Tour Variation Form), I agree to be fully responsible for my own safety and well-being, as well as for my own conduct. I will make no claims against CCT (or its agents or employees) as a result of any events which may occur prior to the actual departure of my tour or during any time that I depart from CCT's established itinerary for my tour.

6. I agree to accept responsibility for my own conduct and judgment at all times during my campus tour program, regardless of whether I am participating in a CCT-supervised activity. I specifically accept responsibility for any financial obligations I may incur and for any damages or injuries I may cause.

7. I agree to conduct myself in a responsible manner at all times during my campus tour program, and to refrain from the use of alcohol or illegal drugs. In addition, I will comply with all group rules and standards which are announced verbally or in writing by CCT. CCT shall have complete discretion to terminate my participation in the campus tour program and to send me home at my own expense (or at the expense of my parents or legal guardian) if I engage in any conduct which violates this Agreement, violates the group rules and standards announced by CCT, or is detrimental to the reputation of CCT or my tour group. If I am sent home for any of these reasons, I will not be entitled to any refund from CCT.

8. I agree to complete the Consent for Treatment form as provided by CCT and have indicated on the Student Application form any medical conditions which might affect my participation in the campus tour program. I will notify CCT of any prescription drug use on the Consent for Treatment form which will be signed by my parent or legal guardian. I understand my failure to complete the form prior to the campus tour departure will preclude me from participating in the college tour program. I acknowledge that the information contained in the Consent for Treatment and Student Application forms is true and accurate to the best of my knowledge and that I will indemnify and hold harmless CCT from any claims should any of the information contained in the Consent for Treatment and Student Application forms be false. If I become ill or incapacitated at any time, I authorize CCT to take whatever action it deems necessary to preserve my health and safety, including (without limitation) obtaining medical treatment for me and /or transporting me home, all at my expense (or at the expense of my parents or legal guardian). I agree to reimburse CCT for any expenses it incurs for the purpose of preserving my health or safety.

SUPPLEMENTAL TOUR INFORMATION

General

1. College Campus Tours, Inc. (CCT) is engaged in the business of arranging and conducting escorted tours of college campuses for groups of high school students. CCT performs a wide variety of services in connection with these tours, including; organizing and presenting Orientation Workshops; preparing College Selection Workbooks; designing tour itineraries; arranging air and/or ground transportation; arranging hotel accommodations; arranging on –campus activities, such as overnight accommodations and/or visits with admissions officials and faculty; and providing professional educators to accompany the students and enrich their campus visits. CCT charges a fee for providing these services, which fee is included in the cost of the student's tour package.

2. Each campus tour group is led and supervised by an experienced consultant and may be assisted by one or more persons experienced in counseling high school students regarding college selection and admissions. Nonetheless, each student must assume certain responsibilities and obligations as a condition for participating in the tour. Each student must share responsibility for his/her own well-being, act in a responsible manner at all times, comply with group rules and standards, refrain from the use of alcohol and drugs, and follow the established itinerary, all as set forth in the written Agreement. These obligations on the student's part are essential to ensure the safety, enjoyment, and the value of the tour for all participants.

3. CCT makes every effort to provide a safe and supportive setting for all students participating in the campus tour program. However, certain unanticipated events and circumstances may occur which are beyond CCT's control and for which CCT cannot be responsible. As spelled out in the written Agreement, these events and circumstances include (without limitation): war; terrorism; weather; acts of God; acts or omissions of persons or entities outside CCT's control; and non-performance by airlines or other suppliers of tour services. Because CCT has no control over such events and circumstances, it cannot be responsible for any claims which may arise as a result.

4. CCT will hold all personal and educational information concerning student participants in the strictest confidence. CCT will not reveal any such information to any college admissions official or other person, except as expressly authorized in advance by the student.

5. CCT often takes photographs during campus tour programs for later use in scrapbooks, visual displays, and other promotional materials. If a student does not wish to have his/her photograph used in this manner, he/she must give written notice to CCT within seven (7) days after the completion of his/her tour.

6. CCT's program is designed to provide a stimulating and enjoyable experience for students to compare a variety of colleges under the guidance of professional educators. Participation in a campus tour program may enhance a student's chances of gaining admission to the college of his/her choice. However, CCT itself is not affiliated with any college or university, and has no involvement in or influence upon any college's admission decisions.

Application, Fees and Related Matters

7. Student application forms should be returned to CCT for processing as early as possible, but in any event at least _____ days prior to the scheduled departure of the tour. Applications must be accompanied by a deposit of \$ _____. Deposits may be made by personal check or cashier's check (payable to COLLEGE CAMPUS TOURS, INC.). In the event the student's application is not accepted, the entire deposit will be refunded. Students will be notified whether their applications have been accepted.

8. Full and final payment of CCT's fees for the campus tours program must be received by CCT on or before _____.

9. CCT's fees for campus tour program include: comprehensive Orientation Workshop for students and parents; College Selection Workbook; air and/or ground transportation from and returning to the tour program's point of departure; accommodations; and daily seminars conducted by CCT's representative. The deposit is fully applied to the program fee.

10. CCT's fees for the campus tour program do not include: meals; items of a purely personal nature, such as telephone calls, souvenirs, and gifts; round-trip transportation between the student's home and the tour program's point of departure; or expenses incurred on the student's behalf for medical reasons or other emergencies. Also, in the event of missed connections or delays, whether due to the student's own tardiness or the non-performance of an airline or other provider of tour services, additional expenses for lodging, meals and transportation are not included.

11. CCT endeavors to provide travel arrangements for tour participants at the lowest possible cost. CCT's fees for the campus tour program are based upon economy or discount fares which generally must be obtained at least thirty-one (31) days in advance. Consequently, students who submit applications for campus tour programs later than thirty-one (31) days prior to the scheduled date of departure may be required to pay higher fees than other participants for transportation and/or accommodations.

12. Students and parents should take note of CCT's policy regarding cancellations, as set forth in Paragraph 10 of the written Agreement. CCT regrets the necessity of charging a cancellation or processing fee in the event a student cancels his/her reservation for a campus tour program. However, CCT must make advance deposits to airlines, bus companies, and hotels, and these deposits are subject to substantial penalties or forfeitures if reservations are changed or canceled. Cancellations also require CCT to make substantial efforts to alter arrangements for overnight stays, classroom visits, and other activities included in the tour program.

13. Students may make special travel arrangements only if a Tour Variation Form is submitted and approved by CCT prior to departure, as set forth in Paragraph 4 of the written Agreement. There is a service charge of \$75.00 for such special travel arrangements, in order to cover the time and effort required for CCT to coordinate the student's itinerary with that of the tour group.

Effective Date: April 5, 2012

CONSENT FOR TREATMENT

As parent (or legal guardian) of _____, I hereby give my consent for any emergency medical or dental treatment as approved by the tour consultant or other adult escort, in case of illness or injury while participation in activities sponsored by College Campus Tours, Inc.

I understand that this is to prevent undue delay and assure prompt treatment and that only a licensed physician or dentist will be engaged for such an emergency.

Signed _____

Relationship _____

Date _____

Insurance Information

Policy # _____ Company _____

Name of Policy Holder _____

Please list any known allergies or medications currently using:
